



## **Statute of the Evaluation Committee of the Postdoctoral Grant Programme "PostdokGrant" of the Slovak Academy of Sciences**

**(hereinafter referred to as "Statute")**

unabridged version  
as follows from the amendments  
introduced by Amendment No. 1

### **Article I Introductory provisions**

1. The Evaluation Committee of the Postdoctoral Grant Programme "PostdokGrant" of the Slovak Academy of Sciences (hereinafter also referred to as the "Evaluation Committee" or only the "Committee") is established by the Presidium of the Slovak Academy of Sciences (hereinafter also referred to as "P SAS") upon the proposal of the Committee Chair as an expert and evaluating body of the Postdoctoral Grant Programme of the SAS (hereinafter referred to as the "Programme").
2. Based on the evaluations of the individual members of the Committee and its own deliberations, the Evaluation Committee evaluates the grant applications submitted to the Programme, assigns them to the individual categories, and creates proposals for their funding. Subsequently, it provides a final check of the fulfilment of the set project objectives.
3. The activities of the Evaluation Committee are guided by the Statute of the Postdoctoral Grant Programme of the SAS, this Statute, and the Rules of Procedure of the Evaluation Committee.
4. The Evaluation Committee is divided into three sections according to the Scientific Sections of the SAS.
5. The Evaluation Committee comprises the Committee Chair, the Committee Vice-chairs, who organise the activities of the individual sections, and the other members of the committee, who are responsible for the individual subsections within the Scientific Sections and for the evaluation of the grant applications.
6. The Committee Chair is the member of the P SAS responsible for education and doctoral studies.
7. The Committee Vice-chairs are top experts from the relevant Scientific Sections of the SAS.



8. The structure of the Evaluation Committee is as follows:
  - a) Committee Chair
  - b) Committee Vice-chair - Section for Physical, Space, Earth, and Engineering Sciences
    - i. a member for earth and space sciences
    - ii. a member for mathematical and physical sciences
    - iii. a member for engineering sciences
  - c) Committee Vice-chair - Section for Life, Chemical, Medical, and Environmental Sciences
    - i. two members for medical sciences
    - ii. two members for biological and chemical sciences
    - iii. a member for agricultural and veterinary sciences
  - d) Committee Vice-chair - Section for Social Sciences, Humanities, Arts, and Culture
    - i. a member for historical sciences
    - ii. a member for humanities and social sciences
    - iii. a member for arts and culture
9. The term of office of the Evaluation Committee is four years and begins on the effective date of the appointment of the members of the Evaluation Committee.
10. The Evaluation Committee is accountable for its activities to the Presidium of the SAS.

## **Article II**

### **The scope and competencies of the Evaluation Committee**

1. The scope of the Evaluation Committee includes primarily activities leading to the selection of the best quality grant applications under the Programme:
  - a) allocation of individual grant applications submitted under the Programme to the individual members of the Evaluation Committee – evaluators;
  - b) finding external evaluators to assess grant applications;
  - c) evaluation of individual grant applications by the assigned evaluators;
  - d) discussion of the evaluation reports received;
  - e) establishing a final ranking of grant applications based on their ranking in individual categories;
  - f) recommending grant applications for funding;
  - g) discussion of the final reports submitted by grant holders;
  - h) preparation of documents for P SAS



### **Article III**

#### **Management and operation of the Evaluation Committee**

1. The Evaluation Committee Chair manages the activities of the Committee and represents the Committee.
2. The Evaluation Committee Chair appoints an Evaluation Committee Vice-chair or authorises another member of the Evaluation Committee to represent the Chair in their absence.
3. The activities of the Evaluation Committee are administratively provided by the Department of Science and Research of the Office of SAS (hereinafter referred to as "DSR O SAS"). From among the staff of the DSR O SAS, a secretary is assigned to the Evaluation Committee, who is approved by the Evaluation Committee Chair. The secretary of the Evaluation Committee is subject to the same confidentiality provisions as other members of the Evaluation Committee (Article IV, paragraph 7 of this Statute).

### **Article IV**

#### **Members of the Evaluation Committee**

1. The Evaluation Committee has 15 members (including the Chair and Vice-chairs).
2. The members of the Evaluation Committee are knowledgeable scientists and experts whose scientific focus corresponds to the focus of the relevant sections and subsections of the Evaluation Committee.
3. The members of the Evaluation Committee are nominated by the Evaluation Committee Chair in cooperation with the relevant Scientific Sections of the SAS. The members of the Evaluation Committee are appointed by the President of the SAS after approval by the Presidium of the SAS.
4. Membership in the Evaluation Committee ceases at the end of the term of office of the Evaluation Committee.
5. Membership in the Evaluation Committee can be terminated before the end of the term of office of the Evaluation Committee if the member requests a termination, if a three-fifth majority of all members of the Evaluation Committee propose a termination, or in the case of long-term absence or death of the member. The proposal for membership termination is discussed and approved by the Presidium of the SAS. A member of the Evaluation Committee is terminated by the President of the SAS.



6. In case of a removal of an Evaluation Committee member, the President of the SAS appoints a new member of the Evaluation Committee, proposed by the Evaluation Committee Chair after approval by the Presidium of the SAS.
7. The members of the Evaluation Committee are required to maintain confidentiality about the evaluated applications, the matters discussed, and the conclusions of the meetings until these conclusions have been duly published. The members of the Evaluation Committee pledge not to disclose the provided materials and information to other persons, unless the nature of the materials and information indicates otherwise.
8. Members of the Evaluation Committee are obliged to inform the Evaluation Committee Chair without delay of any possible bias and/or potential conflict of interest in relation to a specific applicant or a grant application. The Evaluation Committee Chair decides on any potential bias or conflict of interest. In case a member of the Evaluation Committee has a demonstrated bias or conflict of interest, such member is to be excluded from the evaluation of and voting on the application.
9. The list of the members of the Evaluation Committee is published on the websites of the SAS and the Programme.

## **Article V**

### **Meetings of the Evaluation Committee**

1. The meetings of the Evaluation Committee are governed by the Rules of Procedure of the Evaluation Committee.
2. The dates of the Evaluation Committee meetings are determined by the indicative schedule of the Programme activities, which is published on the Programme website.
3. An extraordinary meeting of the Evaluation Committee will be convened by the Chair of the Evaluation Committee if requested by a three-fifths majority of all members of the Evaluation Committee.

## **Article VI**

### **Cost of the Evaluation Committee Activities**

1. The costs of the Evaluation Committee activities, including demonstrated travel and accommodation costs of the members of the Evaluation Committee related to participation in its meetings and including remuneration for the members of the Evaluation Committee, are covered by the budget of the Office of the SAS.



2. Members of the Evaluation Committee and external evaluators are entitled to a remuneration of 50 Eur for each evaluated grant application.

## **Article VII**

### **Final provisions**

1. This Statute becomes valid on the date of its approval by the Presidium of the SAS and takes effect on the day subsequent to the date of its publication.
2. All changes to the Statute must be approved by the Presidium of the SAS as written numbered amendments to the Statute.
3. The current version of the Statute, as well as its amendments, will be published on the websites of the SAS and the Programme.
4. Amendment No. 1 to the Statute of the Evaluation Committee of the Postdoctoral Grant Programme "PostdokGrant" of the Slovak Academy of Sciences was approved by the Presidium of the SAS at its meeting on 12 March 2025. This Amendment becomes valid on the day of its issue and takes effect on the day subsequent to the day of its publication on the official website of the Slovak Academy of Sciences.

In Bratislava, on

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prof. RNDr. Pavol Šajgalík, DrSc.

President of the Slovak Academy of Sciences