



Statute of the Evaluation Committee Grant Programme for SAS PhD students

(here-after also as "Statute")

Article I Introductory provisions

1. The Evaluation Committee of the Grant Programme for SAS PhD students (hereafter only as the "Evaluation Committee") is established by the Presidium of the Slovak Academy of Sciences (hereafter only as "P SAS") on basis of the Evaluation committee chairman proposal as an expert and evaluation body of the Grant Programme for SAS PhD students (hereafter only as the "Programme").
2. The Evaluation Committee evaluates the grant applications submitted within the Programme on the basis of evaluations by individual members of the Evaluation Committee and its own negotiations, classifies them into individual categories and elaborates proposals for their funding. Subsequently, it ensures the final control of the fulfilment of the set objectives of the projects.
3. The Evaluation Committee in its activities conforms to the Statute of the Grant Programme for SAS PhD students, conforms to this Statute and to the Rules of Procedure of the Evaluation Committee.
4. The Evaluation Committee is divided into 3 sections according to the SAS scientific divisions.
5. The Evaluation Committee consists of the Chairman of the Committee, Vice-Chairmen of the Evaluation Committee, organizing the activities of different scientific divisions and other Evaluation Committee members responsible for each sub-sections within the scientific divisions and for the evaluation of grant applications.
6. The Chairman of the Evaluation Committee is the P SAS member responsible for education and doctoral studies.
7. The Evaluation Committee Vice-Chairmen are the P SAS members for the relevant divisions of sciences.
8. The structure of the Evaluation Committee :
 - Chairman
 - a) Evaluation Committee Vice-chairman - section for the Physical, Space, Earth and Engineering Sciences



-member for the Earth and Space Sciences

-member for Mathematical and Physical Sciences

-member for the Engineering Sciences

b) Evaluation Committee Vice- Chairman – section for Life sciences and Chemical sciences

-member for Medical Sciences

-member for Biological and Chemical Sciences

-member for Agricultural and Veterinary Sciences

c) Evaluation Committee Vice- Chairman – section for Society and Culture

-member for Historical studies

-member for Humanities and Social Science

-member for the Arts and Culture

The Evaluation Committee Secretary is responsible for organizational and administrative activities of the Evaluation Committee.

9. The tenure of the Evaluation Committee corresponds to the tenure of the SAS Presidium that has established the Committee.
10. The Evaluation Committee is answerable for its activities to the SAS Presidium.

Article II

The scope of activities and competences of the Evaluation Committee

1. The Evaluation Committee includes, in particular, activities leading to the selection of the highest quality grant applications submitted under the Programme:
 - a) assigning of individual grant applications submitted under the Programme to individual members of the Evaluation Committee - the evaluators;
 - b) evaluation of individual grant applications by evaluators;
 - c) negotiation of the evaluations obtained;



- d) forming the final ranking of applications based on their classification into the individual categories;
- e) recommending applications for funding;
- f) negotiating final reports submitted by grant holders;
- g) elaboration of proposals and recommendations for the P SAS

Article III

Management and activities of the Evaluation Committee

1. Chairman of the Evaluation Committee manages the activities of the Committee and acts on its behalf.
2. The Vice-Chairman or another Committee member appointed by the Chairman, substitutes for Chairman of the Evaluation Committee during his/her absence.
3. The SAS Office Department of Science and Research provides complete support to the Evaluation Committee. The Secretary of Evaluation Committee is assigned from SAS Office Department of Science and Research, approved by the Chairman of the Evaluation Committee. The Secretary of the Evaluation Committee shall be the subject to the same provisions on the confidentiality of matters as a member of the Evaluation Committee (Article IV, paragraph 9 of this Statute).

Article IV

Members of the Evaluation Committee

1. The Evaluation Committee shall consist of at least 12 members (including the Chairman and Vice-Chairmen).
2. The members of the Evaluation Committee are knowledgeable scientists and experts whose scientific focus corresponds to the focus of the relevant sections and subsections of the Evaluation Committee.
3. The members of the Evaluation Committee shall be nominated by the Chairman of the Evaluation Committee in collaboration with the relevant SAS sections. The members of the Evaluation Committee are after approval by the Presidium of the Slovak Academy of Sciences designated by the SAS President.



4. Membership in the Evaluation Committee expires at the end of the tenure of the Evaluation Committee. Member of the Evaluation Committee may be appointed for a maximum of two terms in a row.
5. Membership in the Evaluation Committee may be terminated before the end of the Evaluation Committee's term, if so requested by the Evaluation Committee member, or if it suggests 3/5 majority of the members of the Evaluation Committee or due to the incompatibility of the appointments. Proposal for withdrawal from the membership discusses and approves the Presidium of SAS. President of the SAS then removes the member of the Evaluation Committee.
6. In the event of removal of a member of the Evaluation Committee, President of SAS appoints a new member of the Evaluation Committee – according to the proposal of the Chairman of the Evaluation Committee and approval by the Presidium of the SAS.
7. Membership in the Evaluation Committee is incompatible with the following appointments:
 - a) Member of the SAS Presidium (with the exception of the Chairman and Vice-Chairmen of the Evaluation Committee);
 - b) Member of the SAS Scientific Council (with the exception of the Chairman and Vice-Chairmen of the Evaluation Committee).
8. The members of the Evaluation Committee are required to maintain confidentiality of the evaluated applications, matters under discussion and the conclusions of the sessions until the conclusions will not be published. The members of the Evaluation Committee agree that will not disclose the materials and information to other persons, unless the nature of the materials and information dictates otherwise.
9. The members of the Evaluation Committee are obliged to inform the Chairman of the Evaluation Committee without delay of possible bias and / or potential conflicts of interest in relation to the particular applicant, or application. The President of the Evaluation Committee decides on any bias or conflict of interest. In the event of proven bias or conflict of interest, such member of the Evaluation Committee is excluded from the evaluation of the application and from voting on the relevant application.
10. The list of Evaluation Committee members is published on SAS websites and Programme website.

Article V

The sessions of the Evaluation Committee

1. Evaluation Committee sessions shall be governed by the Rules of Procedure of the Evaluation Committee.



2. Dates of sessions of the Evaluation Committee determines the indicative Programme timetable published on the Programme's website.
3. An irregular session of the Evaluation Committee shall be summoned by the Chairman of the Evaluation Committee if requested by 3/5 majority of all members of the Evaluation Committee.

Article VI

Evaluation Committee activities' costs

1. Costs of the Evaluation Committee activities, including proven travel and accommodation costs of members of the Evaluation Committee are paid from the SAS Office budget.
2. Members of the Evaluation Committee receive a remuneration for their activities in the Evaluation Committee. The height of remuneration: 25 EUR for each evaluated application. In the event of an external evaluator appointment according to Art. IV, par. 11 of the Statute of the Grant Programme for SAS PhD Students, such external evaluator receives the same remuneration as determined for regular member of the Evaluation Committee.

Article VII

Final Provisions

1. This Statute shall enter into force on the date of its approval by the SAS Presidium of the SAS and the Statute becomes effective on the date following date of its publication.
2. All changes of the Statute must be approved by the SAS Presidium as written numbered amendments of the Statute.
3. Current wording of the Statute as well as its amendments will be published on the SAS websites and the Programme website.

In Bratislava, on 9 May 2019

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prof. RNDr. Pavol Šajgalík, DrSc.

President of the Slovak Academy of Sciences