



EC Communication Campaign on H2020 Financial Rules (General Model Grant Agreement)

The EC Communication Campaign aims to provide detailed explanations of the existing H2020 financial rules and present the best practises for the implementation of the projects. The event will MAINLY focus on the general model grant agreement. The intended target groups are experienced grant managers, people supporting researchers in the implementation of the projects and people from administrative units.

Register for the event at:

https://docs.google.com/forms/d/e/1FAIpQLSdTWZa4wDMMCGSGEPKzb4K11ikXVLFg00E2IL32zP-DDT1c_A/viewform

Due to limited seats in the room organizers will prefer representatives from institutions with ongoing H2020 project(s) and reserve the right to reject your registration. You have your seat reserved once you receive a confirmation email. However, the event will be **web streamed** (more information at h2020.cvtisr.sk in the “Naše podujatia“ section, after 18 January 2017).

Date: **7 February 2017**
Venue: **CVTI SR, Lamačská cesta 8/A, 811 04 Bratislava, room # 235 (2nd floor)**
Language: **English (without translation)**

Speakers:

Ms. Carmen Madrigal Jimenez, RTD.J1 Legal Support Service, Legal Officer
Ms. Ivana Hockova, Fuel Cells and Hydrogen Joint Undertaking, Internal Control and Audit Manager
Mr. Vittorio Morelli, Deputy Head of Unit, RTD.J2 – Common Audit Service

Programme

09:00 – 09:30 *Registration*

09:30 – 09:35 **Opening the event by CVTISR**

09:35 – 10:00 **EC introduction – Purpose of Communication Campaign**

10:00 – 10:15 **H2020 model Grant Agreements – Introduction**

- Structure
- Forms of costs
- Budget transfers

10:15 – 10:30 **Types of staff contracts**

- Employees vs. other staff
- What contract under what budget category

Contact:

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h2020.cvtisr.sk, campaign@cvtisr.sk



- In-house consultants

10:30 – 10:45 *Coffee break*

10:45 – 12:15 **Personnel cost calculation**

- Time-recording requirements
- Actual personnel cost vs unit costs
- How to calculate actual personnel costs: annual vs monthly rates
- Options for annual productive hours

12:15 – 12:45 **Q&A session**

12:45 – 13:45 *Lunch*

13:45 – 14:30 **Additional remuneration**

- Definition
- Basic remuneration vs additional remuneration
- Decisional tree
- Additional remuneration ceiling

14:30 – 15:00 **Other direct costs**

- Identification and measurement
 - travel, equipment, consumables
- Eligibility Conditions

15:00 – 15:25 **Q&A session**

15:25 – 15:45 *Coffee break*

15:45 – 16:15 **Subcontracting**

- Subcontracts vs Contracts
- Characteristics and eligibility conditions
- Conflict of interests and best value for money

16:15 – 16:45 **Third parties**

- Types of third parties: classification and characteristics

16:45 – 17:00 **Synergies with other grants**

- Basic principles
- Concept of "cost item"

17:00 – 17:20 **Q&A session**

17:20 – 17:30 *Wrap-up and closure of the event*

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